



LIVE WELL
SAN DIEGO

COUNTY OF SAN DIEGO



HHSA

HEALTH AND HUMAN SERVICES AGENCY

COUNTY SERVICE AREA 69 (CSA-69) – 2017 MEETING MINUTES

FEBRUARY – THURSDAY, FEBRUARY 9, 2017

MAY – THURSDAY, MAY 11, 2017

SEPTEMBER – THURSDAY, SEPTEMBER 14, 2017

NOVEMBER – THURSDAY, NOVEMBER 9, 2017



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
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NICK YPHANTIDES, MD, MPH
CHIEF MEDICAL OFFICER

CSA-69 Advisory Committee
Warren Savage, Chair/James Bingham, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-69 ADVISORY COMMITTEE MEETING Minutes Thursday, February 9, 2017

IN ATTENDANCE

Members

Chambers, Pat – Santee Chamber of Commerce
Hall, Ronn – City of Santee
Howe, Kevin – Lakeside Union School District
Houlahan, Stephen – City of Santee (alt)
Liebig, Peter – Lakeside Fire Protection District (alt)
Meadows-Pitt, Mary – Sharp Grossmont Hospital
Robeson, Robert – Lakeside Chamber of Commerce

County Staff

Koenig, MD, Kristi
Parr, Andrew
Regan-Smith, Ellie (Recorder)
Shahri, Sheri

Agency Representatives

Howell, Darrin – San Miguel Fire
Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District
Smith, Richard – City of Santee Fire Department

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Pat Chambers, CSA-69 Member called the meeting to order at 4:07 pm. Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Kevin Howe, seconded Robert Robeson to approve the September 8, 2016 CSA-69 Advisory Committee minutes. Motion carried.

A motion was made by Robert Robeson, seconded by Ronn Hall to approve the November 10, 2016 CSA-69 Advisory Committee minutes. Motion carried.

4. BUDGET REPORT

A. Financial Review – Sheri Shahri

CSA-69 financial review Q2 FY 2016/17

a. Revenue Growth by Source

Resident transports	\$ 1,516,301	
Non-resident transports	\$ <u>403,724</u>	
Total Ambulance Transport Revenue		\$1,920,025
Benefit Fee		\$ 350,398
Property tax		\$ 222,945
Interest, Penalties & Other		<u>\$ 9,512</u>
Total Revenue		\$2,502,880

- Tax revenue is up 4%
- Resident transport fees were up 6%.
- Non-Resident transport fees were up 12%
- The Benefit fees is up 3%
- **Total Revenue up 6%**

b. Expense Growth by Category

Ambulance	\$ 1,936,115
Billing & Collection Services	\$ 53,019
County-Admin Services	\$ 32,049
Mutual Aid	----
Total Expenses	\$ 2,021,183

- Billing & collection services are up 44% - slow billing in 15/16
- Ambulance expense up 10% - Slow billing in 15/16
- County Admin Services down -18% Note: Does not include all actuals as of 12/31/16

CSA-69 FY 17/18 Budget - Proposed

a. Revenue

Transport Fees	\$ 3,638,340
Benefit Taxes/Fees	\$ 2,452,170
Property Taxes	\$ 537,129
Interest, Penalties & Other	\$ 50,000
GEMT	\$ 106,000
Total Revenue	\$ 6,783,639

- Property Tax revenue based on actuals for FY15/16
- Transport Fees based on actuals for FY15/16
- Benefit Taxes/Fees based on actuals for FY15/16
- Interest, Penalties & Other based on FY16/17YTD and Budget
- GEMT (ground emergency medical transport) Based on estimate report sent to State
- **Total Revenue up 6%**
- Benefit Fee: The benefit fee is adjusted relative to changes in the Consumer Price Index (CPI). The rate increase has not been set by the Board of Supervisors for FY17/18 yet.
- Ambulance Transport Revenue: Projection is based on the estimated growth rate from of 2.0%

b. Expenditures

Lakeside Fire Protection District	\$ 3,257,907 as proposed
Santee Fire Department	\$ 3,263,170 as proposed
Wittman Enterprises	\$ 163,725 based on proposed transport fees
County – Admin Services	\$ 200,000
Mutual Aid- City of El Cajon	\$ -----

Total Expenditures **\$ 6,884,802**

- Ambulance Transport: Preliminary budgets for both Lakeside and Santee reflect expense growth of 1.8% (\$58,373) and 14.8% (\$419,900), respectively, from FY16/17
- Billing & Collection Services: Fee is calculated as a percentage of transport fees collected.
- County Admin Services: Assumes no change from FY16/17 budget.

Savings/Deficit **\$(101,163)**

***Questions were raised and discussed during the budget committee meeting requesting some clarification and changes this will be addressed at the next CSA-69 Advisory Committee Meeting in May.**

B. Budget Subcommittee Report – Bernie Malloy/Justin Matsushita

CSA-69 Budget Projections for FY 2017/2018

a. Lakeside Fire Protection District – Bernie Malloy, DC

1. Personnel Cost	\$2,383,691 sub-total
• \$ Change	(\$23,799)
• % Change	-1%
2. Maintenance & Operations	\$ 666,426 sub-total
• \$ Change	\$97,381
• % Change	+17.1%
Totals	\$3,050,117
• \$ Change	\$ 73,583
• % Change	+ 2.5%
Capital Cost	\$ 207,790
• \$ Change	(\$15,210)
• % Change	- 6.8%
Total including Capital	\$3,257,907
• \$ Change	\$58,373
• % Change	+ 1.8%

b. City of Santee – Fire and Life Safety/Emergency Medical – Justin Matsushita

1. Personnel Cost	\$ 2,012,960 Proposed
• \$ Change	\$179,170
• % Change	+ 9.8%
2. Personnel – Admin & Clerical	\$ 354,670
• \$ Change	\$ 32,540
• % Change	+10.1%
3. Operations & Maintenance	\$ 616,580
• \$ Change	\$ (10,770)
• % Change	- 1.7%
4. Capital Outlay	\$ 273,960
• \$ Change	\$ 105,052
• % Change	+ 62.2%
5. Special Programs	\$ 5,000
• \$ Change	\$ 5,000
• % Change	-----
Total	\$ 3,263,170
• \$ Change	\$ 310,992
• % Change	+ 10.5 %

5. STAFF/ AGENCY REPORTS

A. Administrative Report – Andy Parr

1. Andy Parr introduced the new EMS Medical Director Kristi Koenig, M.D.
2. Dr. Kristi Koenig introduced herself to the CSA17 Advisory Board. She is a Native Californian; in fact she lived and worked in Del Mar while earning her undergraduate degree at UCSD. She is looking forward to working with the Advisory Board and creating systems that are data driven.
3. Implementation of the Electronic Patient Care Record and Certifications system (ImageTrend) is on track to be compliant with the State regulations. The agencies are collecting demographic data such as TOC, Illness and injuries present, the most common kind of 911 calls. These are example of the type of data being collected. Plan to have an Epidemiologist come to a meeting and review the new system and data collection.
4. The new Transfer of Care module (FirstWatch) is being used in the field. Dr. Koenig will have input in the Medical Directors report.
5. Michael Barry has moved to the Veteran Affairs Office.

B. Medical Directors Report – Kristi Koenig, M.D.

1. Flu is widespread in California/we are closely monitoring incidence of ILI (influenza like illness) for stress to the EMS and other parts of the healthcare system. Not too late to get your flu shot!
2. Love Your Heart is an annual event that will take place on February 14, 2017, during which the County of San Diego and its partners will provide free blood pressure screenings to the public at select sites throughout the San Diego region and Mexico. The goal of Love Your Heart is to activate residents to “know their numbers” and take charge of their own heart health.
In addition to getting your flu shot, know your BP!
3. Using a system called First Watch Transfer of Care, we are gathering data on off-load times. Data being reported are continuing to increase and improve in quality and issues are being activity addressed so please let us know if you are aware of any. We will be sending county wide reports, likely starting in March, and reporting next quarter’s data to the State.
4. DA Strangulation Initiative (press conference last week); a women who has been strangled has a 7 fold increased chance of becoming a homicide victim. DA produced a PSA and a training video is in progress (filming tomorrow).
5. San Diego will be the site for the California State Trauma System Summit on May 2-3.

C. Agency Reports

Lakeside Fire Department – Bernard Molloy, D.C.

- Passed the milestone for 10,000 call mark in 2016 – 8% increase
- Were honored to be included in Sharp Grossmont’s Magnate review
- Lakeside is hiring 4 new fire fighters. A lot of retirements continue to take place so we are in a constant hiring mode to replace those positions.
- Love your Heart is coming up on February 14th set up at the Lakeside Library.
- Some calls may be responded to by an ambulance specifically in El Cajon.
- Due to a new dispatch system Heartland fire is sending just an ambulance to some calls

Santee Fire Department – Justin Matsushita, D.C.

- Santee Fire Department is also hiring several fire fighters and paramedics.
- Just recertified all our Paramedics in ACLS. Grossmont was instrumental in helping us with that process.
- Our new ambulance should be arrive in June 2017
- Recently had a joint meeting between Santee and Lakeside paramedic committee meeting and discussed ways that we could collaborate.

6. OLD BUSINESS

Sheri Shahri will review the budget questions and bring it back to the next meeting.

7. NEW BUSINESS

No new business

VII. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, May 11, 2017, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:46 pm.



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CSA-69 ADVISORY COMMITTEE MEETING **Minutes** **Thursday, May 11, 2017**

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Fox, Ken – Santee School District Board
Hall, Ronn – City of Santee
Meadows-Pitt, Mary – Sharp Grossmont Hospital
Robeson, Robert – Lakeside Chamber of Commerce
Vacto, Mike – San Miguel Fire Protection District

County Staff

Cavanaugh, Adria
Regan-Smith, Ellie
Shahri, Sheri

Agency Representatives

Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, Vice Chair called the meeting to order at 4:09 pm. Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Ron Hall, seconded Ken Fox to approve the February 9, 2017 CSA-69 Advisory Committee minutes. Motion carried.

4. BUDGET REPORT

A. Financial Review – Sheri Shahri

CSA-69 financial review Q3 FY 2016/17

a. Revenue Growth by Source

Resident transports	\$ 2,198,789	
Non-resident transports	\$ <u>634,421</u>	
Total Ambulance Transport Revenue		\$2,833,210
Benefit Fee		\$1,445,589
Property tax		\$ 336,703
Interest, Penalties & Other		\$ 88,521
Total Revenue		<u>\$4,704,023</u>

- Tax revenue is up 1%
- Resident transport fees were down -3%.
- Non-Resident transport fees were up 11%
- The Benefit fees is down -1%
- Interest, Penalties, GEMT and Other up 113%
- **Total Revenue up 1%**

b. Expense Growth by Category

Ambulance	\$ 2,926,406	
Billing & Collection Services	\$ 89,069	
County-Admin Services	\$ 57,550	
Total Expenses		<u>\$ 3,073,025</u>

- Billing & collection services are up 9%
- Ambulance expense -9%
- County Admin Services up 11%
- **Total Expense down - 8%**

6. STAFF/ AGENCY REPORTS

A. Administrative Report – Adria Cavanaugh

Upcoming fee increase on July 1, 2017

1. Bad News is that the County Fee is going from \$17 to \$40
2. Good News is that we told you that this was going to happen early enough for you to make budget adjustments AND we told to it would be \$50, except at the last minute they made it \$40. SO far not much objection to the proposed reduction in fees.
3. Next year it will be \$66
4. The year after \$82
5. Sorry, But there were no changes since 1990 so we're feeling like this increase should be expected and not out of line with reality.
6. Remember we are committed to look at all the fees every year so other fee changes will be timely and in accordance with County Policy for true cost recovery.

CoSD LEMIS

1. We are aware that credentialing has suffered numerous delays. But we have added more personnel, working longer hours and have essential caught up with the April Back log and are already working on what we know will be a busy June
2. QCS and Bubble forms will be discontinued June 30, 2017. Any unused bubble forms should be returned to County EMS by July 14th.

Board of Supervisors:

1. The BOS approved a feasibility study last month for EMS to review the 4 large County "owned" EOAs and the 6 unserved areas which includes the Harmony Grove area. Recommendation will go back to BOS in October.

In late June the Board will consider some very routine CPI benefit fee increases in the County Services Areas (17 and 69). Communities impacted by these changes are Del Mar, Solana Beach, Encinitas, Rancho Santa Fe, Santee, Lakeside and Bostonia section of San Miguel.

B. Medical Directors Report – Adria Cavanaugh

1. Flu is widespread in California/we are closely monitoring incidence of ILI for stress to the EMS and other parts of the healthcare system.
2. EMOC held a meeting at SDCMC on May 10 to address ED crowding and IT.
3. San Diego will be the site for the California State Trauma System Summit on May 2-3.
4. Measles Event

- A woman returning from travel to Southeast Asia presented to a local ED on March 8, and was ultimately admitted to the hospital, exposing others on the flights (March 6 and March 8) and at the health facility March 8 and part of March 10 prior to isolation.
- Up to 470 contacts; First responder exposure tracking: several (~8-9) paramedics and/or EMTs were exposed; April 1 is the first day out of the incubation period for new cases

C. Agency Reports

Lakeside Fire District Report – Bernie Malloy

a. Recent Department Events:

- a. New Kaiser Hospital opened,
 - i. M2 was the first ambulance to ever transport to the Emergency room
 - ii. Not Surprise to have a CSA69 ambulance be the first, due to their call volume
- b. TOC Module – CSA69 Medic units continue to be in the High 90%, while the average throughout the county is much lower
 - i. Speaks to the level of professionalism displayed by CSA69 Firefighter/paramedics

b. Recent Hiring:

- a. LKS has 3 Employees going to a mini training academy starting Monday. They are doing their evaluations.

c. Recent Changes to CSA 69 Equipment / Services:

- a. New Medic Unit has been received.
 - i. This is a re-chassis in keeping with the Capital replacement schedule.
 - ii. Adding our equipment, it will be in service next month.

d. Upcoming Events and Changes:

- a. Sidewalk CPR on 5-18 at the Starbucks on Winter Garden Blvd

Santee Fire Department – Justin Matsushita, D.C.

a. Recent Department Events:

- a. New Kaiser Hospital opened TOC Module – real time is very enlightening
Medic 4 is the busiest in the County
- b. TOC collecting data and tracking has helped with the agencies seeing the impact on everyone

b. Recent Changes:

- a. 1000 new homes in Santee
- b. Los Colinas is 3 times the size
- c. More people accessing the 911
- d. Our units are transporting non-stop
- e. The increase traffic in Santee is an issue also

c. Upcoming Events and Changes:

- a. Hope to add another medic unit to Santee for both the safety of the public and the medics well being
- b. Sidewalk CPR on 5-18 at the Target Center 9846 Mission Gorge Rd. Santee, CA

6. OLD BUSINESS – No old business

7. NEW BUSINESS

Study for new paramedic unit in Santee

VII. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, September 14, 2017, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:42 pm.



County of San Diego

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CSA-69 ADVISORY COMMITTEE MEETING Minutes Thursday, September 14, 2017

IN ATTENDANCE

Members

*Butz, John – Lakeside Union School District
*Fox, Ken – Santee School District Board
*Liebig, Peter – Lakeside Fire Protection District
*Robeson, Robert – Lakeside Chamber of Commerce
*Savage, Warren – City of Santee
Idman-Gervais, R.N., Dianne – Grossmont Hospital
Houlahan, Stephen – Council Member, City of Santee

*Voting Members

Agency Representatives

Matsushita, Justin – City of Santee Fire Department
Molloy, Bernie – Lakeside Fire Agency

County Staff

Cavanaugh, Adria
Kirkpatrick, Jim
Parr, Andy
Shahri, Sheri
Vassiliou, Elaine (recorder)

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, CSA-69 Chair called the meeting to order at 4:00 pm. Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made and seconded to approve the CSA-69 Advisory Committee minutes of May 11, 2017. Motion carried.

4. BUDGET REPORT

A. Financial Review – Sheri Shahri CSA-69 financial review Q4 FY 2016/17

1. Revenue by Source

Resident transports	\$ 2,882,767	
Non-resident transports	\$ <u>863,945</u>	
Total Ambulance Transport Revenue		\$3,746,712
Benefit Fee		\$2,486,409
Property tax		\$ 564,936
Interest, Penalties & Other		\$ 253,620
Total Revenue		\$7,051,677

Revenue Year to Year Growth

- Tax growth is at 5%
- Non-Resident transport fees were up 9%, resident transport fee growth was -8%.
- The Benefit fees growth is at 1%
- Interest, Penalties, GEMT and Other is up 87%

2. Expense by Category

Ambulance	\$ 5,908,713
Billing & Collection Services	\$ 136,070
County-Admin Services	\$ 128,295
Total Expenses	\$ 6,173,078

Expense Year to Year Growth

- Billing & collection services are up 5%
- Ambulance expense, 7%
- County Admin Services, 22%
- Total Expense growth was at 7%

3. Cash Balance Year End 2016/17

Fund Balance	\$ 8,230,882
Required 180 days	\$ 3,086,539

- Growth rate for revenue is 2.7%
- Growth rate for expenses are 5.93%

4. FY 2016/17 Transports

Resident transports	6,902
Non Resident transports	<u>2,273</u>
Total transports	9,175

5. YTD collections received

\$ 3,700,000

B. Budget Committee Report

No report. Budget Committee will meet in February.

5. STAFF/ AGENCY REPORTS

A. Administrative Report – Jim Kirkpatrick

1. The County has declared a public health emergency for the Hepatitis A outbreak. As of September 12 there are 421 confirmed cases in the County, 16 deaths and 292 hospitalizations. The strain is most predominately within the homeless community and illicit drug users. The County is distributing hand washing stations in the area of the outbreak and reminds everyone to wash their hands. Healthcare workers are advised to wash their hands frequently and get vaccinated.
2. The CoSD LEMSIS (Local EMS Information System) is a patient electronic data collection program replacing the QCS system as of June 2017. Currently there is an excess of 70,000 calls entered into the system. The deadline for new agencies to submit their interest in joining LEMSIS is September 22, 2017.
3. The committee was advised that the Clerk of the Board of Supervisors recently notified EMS of two (2) CSA-69 open member positions for the Lakeside Community Planning Group (LCPG). LCPG was notified of the vacancy and asked to submit a nomination to ensure their representation on the CSA-69 Advisory Committee.

B. Agency Reports

1. Lakeside Fire District Report – Bernie Molloy

- a. Lakeside Fire public community outreach trained 100 people in CPR.
- b. Three (3) fire fighters were hired. Lakeside is preparing to hire paramedic fire fighters for CSA ambulances.
- c. A new medic van was ordered, received and returned as it had too small of a fuel tank. Diesel chassis are no longer available. Each ambulance puts on approximately 60,000 miles per year.
- d. Station 2 will have an open house on September 30th.
- e. In September there were 9,058 CSA-69 ambulances transports, a 3% increase over last year call volume. CSA-69 resources are at 91.9% compliance for August, Countywide compliance is at 38%.

2. Santee Fire Department – Justin Matsushita

- a. Job offers were given to four (4) new personnel.
- b. Santee red ambulances, fire trucks and engines are getting positive reviews.

C. Advisory Committee Member Report

1. San Miguel Fire Department

- a. The transition to return fire services back to the district is going well. Hiring will begin in January.
- b. An open house will be held on October 7. Station 19 is having a pancake breakfast on September 23, 8:00 – 12:00.

6. OLD BUSINESS

No old business to report.

7. NEW BUSINESS

Fifth Medic Unit Feasibility Presentation – Justin Matsushita, Bernie Molloy

A. Due to the increasing call volume and effect on CSA-69 resources, a study was completed on the feasibility of an additional medic unit for CSA-69. The presentation was to demonstrate a need, review the fiscal impact and discuss the feasibility of an additional medic unit in CSA-69.

B. Incidents per year

From 2011 to 2016 there was an increase of 29% in incident calls from 9,750 to 12,611. That is an increase of 29% and an average of 3,153 calls per medic units. The call volume for 2017 is estimated at 12,989 based on the projected 3% call growth.

C. CSA-69 Mutual Aid Statistics

1. Mutual Aid Incident Calls.

In 2016 there were 12,611 incident calls made in and out of the CSA-69 district. CSA provided 1,142 mutual aid transports into El Cajon; El Cajon provided 756 mutual aid transports to CSA-69. In 2017 the number of mutual aid incidents year-to-date are 9,058, with 1,046 CSA mutual aid calls into El Cajon and 513 mutual aid calls into CSA-69 by El Cajon. CSA-69 residents receive billing at a higher from El Cajon as a non-resident mutual aid transport.

2. Revenue and call increase.

With no additional revenue and a 3% growth in calls, new hire costs for firefighter paramedics, personnel, staffing and equipment needs will have an impact to the CSA-69 reserve by fiscal year 2018/19. Wittman provided CSA-69 collection information that shows if non-resident fees were increased to \$225 per transport which is below the County average, it would generate \$277,000.

- 3. Questions and discussion included capturing missed calls, closing the revenue gap for a neutral cost, and call density and location of new a medic unit. The following are two (2)

separate items to consider: 1) additional medic unit with a trial one year period alternating with Santee Fire and Lakeside Fire; and 2) a non-resident fee increase. CSA-69 non-resident transport fees are established by County ordinance.

4. Conclusion

EMS County staff requested to review and evaluate the study numbers, look at alternatives in the County budget as well as other models. A decision to move forward with the additional medic unit will be brought forward at the next CSA-69 meeting in November. There will be further discussion between County staff and the two agencies regarding the fee schedule budget proposal.

8. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, November 9, 2017, 4:00 pm at the Lakeside Fire Protection District, Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 5:00 pm.



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CSA-69 ADVISORY COMMITTEE MEETING **Minutes** **Thursday, November 9, 2017**

IN ATTENDANCE

Members

*Bingham, James – Lakeside Fire Protection District
*Butz, John – Lakeside Union School District Board
*Chambers, Pat – Santee Chamber of Commerce
Houlahan, Stephen – City of Santee
Jones, Brian – City of Santee
*Meadows-Pitt, Mary – Grossmont Hospital
*Robeson, Robert – Lakeside Chamber of Commerce
*Savage, Warren – City of Santee

*Voting Members

Agency Representatives

Butz, Don – Lakeside Fire Protection District
Matsushita, Justin – City of Santee Fire Department
Molloy, Bernie – Lakeside Fire Agency
Smith, Richard – City of Santee Fire Department

County Staff

Ameng, Diane
Cavanaugh, Adria
del Toro Cummings, Nicole (recorder)
Kirkpatrick, Jim
Parr, Andy
Shahri, Sheri
Wolchko, Janet

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, CSA-69 Chair called the meeting to order at 4:00 pm. Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by James Bingham, seconded Robert Robeson to approve the September 14, 2017 CSA-69 Advisory Committee minutes. Motion carried.

4. BUDGET REPORT

A. Financial Report – Sheri Shahri CSA-69 financial review Q1 FY 2017/18

1. Revenue Growth by Source

Resident transports	\$ 779,102	
Non-resident transports	\$ <u>265,227</u>	
Total Ambulance Transport Revenue		\$1,044,329
Benefit Fee		\$ 0.00
Property tax		\$ 18,581
Interest, Penalties & Other		\$ <u>0.00</u>
Total Revenue		\$ 1,062,910

- Resident transport fees were 1,883
- Non-Resident transport fees were 596

Collections:

- Monthly resident receipts, \$769,000
- Monthly non-resident receipts, \$226,000

2. Expense Growth by Category

Ambulance	\$ 1,086,174
Billing & Collection Services	\$ 63,193
County-Admin Services	\$ <u>20,587</u>
Total Expenses	\$ 1,169,954

3. Budget History

Expenditures growing at a faster rate than revenues. By FY 2021/22 use of reserve. By 2025/26, reserve will be gone and will drop below the 180 day requirement.

B. Budget Committee Report

The Budget Subcommittee meets once a year which will be in February 2018 before the Advisory Committee meeting. Members are James Bingham and John Butz.

5. STAFF/ AGENCY REPORTS

A. Administrative Report – Diane Ameng

1. Strike #7, New Business from today's agenda
2. Hepatitis A Update
 - Public Health declaration of emergency on September 1, 2017
 - Given 95,000 plus immunizations
 - CA EMSA has authorized paramedics to provide vaccinations for a limited time.
 - November 1, 544 cases, 20 deaths and 372 hospitalized
 - Target population: homeless, IV drug users and men/men
 - For first responders hand washing is best method
3. Community Paramedicine (CP) pilots alternate destination ended due to low enrollment in San Diego County and staffing issues
4. EMT regulations updated July 1, 2017 include epi auto injection and intranasal narcan use and finger stick glucose testing
5. CoSD LEMSIS Project continues to add new agencies May 2018, more information forthcoming
6. Protocol review process for 2017/18 and training. 45 day comment period starting November 13, 2017. Comments will be addressed at the BSPPC meeting in January.
7. Wednesday, November 15 at 11:30 am, CoEMS will have information and discussion with Dr. Kobi Peleg, PHD, MPH, Director, Israeli National Center for Trauma and Emergency Medicine. Discussion Topic: 'Terror MCIs'. If you cannot attend in person, there are 10 spots for call in. RSVP to Elaine Vassiliou at elaine.vassiliou@sdcounty.ca.gov.
8. Dr. Koenig will become the Medical Advisor for PEPP, a pediatric assessment class. Special class for paramedics and EMTs to focus on pediatric assessment.
9. Influenza – get immunized. There have been two (2) flu deaths since mid-October

Q and A:

- Pat Chambers – Three (3) different influenza vaccinations
 - Diane Ameng will do research
- James Bingham – Comment on the Protocols
 - We are mandated to follow what the State is recommending

B. Agency Reports

1. Lakeside Fire District Report – Bernie Molloy
 - a. Had an open house at Station 2 on September 30, 2017, great success
 - b. Switched to LEMSIS software
 - c. Employees vaccinated with Hep A, two (2) shot series
 - d. Hiring 5 or 6 applicants in January. Hired after academy
 - e. New CSA medic unit received. Ambulance units put on 60,000 miles per year
 - f. Education for staff and training. Pediatric Education for Prehospital Professionals (PEPP) certified.

- g. Year-to-date calls: 11,244 responses, 3% increase. On track to get 13,000 calls, 3,250 responses per unit.
- h. Transfer of Care module showing offload delays at hospitals, 98.1% in compliance at CSA-69
2. Santee Fire Department – Justin Matsushita
 - a. CPR classes
 - b. Hep A vaccine offered to personnel
 - c. Open house and poster contest
 - d. Pancake breakfast at Station 5 – money raised goes to a local charity; everyone welcome
 - e. Hired five (5) personnel

6. OLD BUSINESS

A. Review Response to the Fifth Unit Presentation

Discussion: response time issues, peak times (10 to 10), staffing the unit, logistics, follow-up financial analysis. Review other models. Continue feasibility study.

Motion made by Warren Savage to continue with the fifth unit feasibility study and authorize a one (1) year test of a fifth unit in the CSA. Motion seconded by Pat Chambers. Motion carried.

B. Unified Service Area

1. Study Area: contract areas (4 ambulance providers), seven (7) undesignated areas
2. Key Findings:
 - Population density is changing
 - 911 increase
 - Ambulance response vary by operating area
 - Services provided by mutual aid
 - Technology
 - Fire service delivery
 - Boundaries for operating areas
 - HHS subsidizes EMS service delivery to varying degree
3. Proposed Service Delivery Model
 - Paramedic level of response
 - Update response time standards
 - Leverage new technology
 - Streamline Process
 - Develop a procurement strategy and align existing contract dates
4. Map and plan developed to reduce response times and break it up into four areas: urban standard, rural, outlying, desert
5. Proposed Implementation Plan
 - Revise response time standard policy
 - Amend contracts and align dates
 - Procurement process

- Target effective date July 1, 2019
- 6. We will take recommendations for the Board of Supervisors on December 5, 2017
 - Comment period on our webpage at www.sandiegocountyems.com
- 7. Recommendations for the Board of Supervisors
 - To accept the study, approve implementation plan, amend HHSA contracts, authorize competitive bid

Q and A Discussion:

- CA Fire Service support and change
- Effect on CSA-69
- Response time change with a private ambulance and profitability, ambulance rates
- Billing (Medical), change CSA-69 EOA, mutual aid agreements
- Bidding

7. NEW BUSINESS

A. Agenda Item Removed

- Seniors in Crisis Pilot Program – CSA-69 Proposed Pilot Area

8. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, February 8, 2018, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

NOTE: Elections for Chair and Vice-Chair will take place at the CSA-69 Advisory Committee meeting in February.

The meeting was adjourned at 5:20 pm.